



GEYSERVILLE FIRE PROTECTION DISTRICT

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MINUTES OF THE BOARD OF DIRECTORS' MEETING

WEDNESDAY JANUARY 13, 2016 AT 7:00 PM

At the Geyserville Fire Station #1, 20975 Geyserville Avenue, Geyserville

1. OPENING GREETING:

- a. Meeting called to order by Rob Stewart at 7:04 p.m.
- b. Pledge of Allegiance.
- c. Roll Call: Harry Bosworth, Tatsuo Okaya, Dane Petersen, Paul Bernier, and Rob Stewart were present. Fire Chief Marshall Turbeville was also present.
- d. Agenda Approval: "Election of Officers" needs to be added after Public Discussion. Under New Business, the Chief is requesting expenses up to \$30,000 to renew our Target Solutions annual subscription. **A motion was made and seconded (Bosworth/Bernier) to approve the agenda as amended. All ayes.**

2. **PUBLIC DISCUSSION:** Fred Peterson said the Board needs to get refocused. He said the Board is stalled out; it needs to set priorities and figure out a plan for this year. Peterson noted that he was contacted by Knight's Valley Fire, which wants to work more closely with us. He feels that the District needs to be more political. Paul Bernier noted that there is a meeting with the County coming up next week, and explained that the Board has to react to the County.

3. **ELECTION OF OFFICERS:** Harry Bosworth proposed the officers take on new positions in the standard rotation. Paul Bernier will move up to President; Harry Bosworth will take on the role of Vice President; Tatsuo Okaya will be the Secretary; Dane Petersen will assume Treasurer; Rob Stewart will become Past President. **A motion was made and seconded (Bosworth/Petersen) to make these changes. All ayes.**

4. **MINUTES:** Bosworth pointed out a missing word under New Business, part C. It should read "...but hopes someone will run with the idea." **A motion was made and seconded (Stewart/Bosworth) to approve the December 9, 2015 minutes with that change. All ayes.**

5. **FINANCIAL REPORT:** Treasurer Dane Petersen delivered the financial report. Tonight's warrants totaled \$55,265.56. Fiscal year 2015/2016 operations fund expenses totaled \$420,916.40; fund balance is \$515,607.93. Fiscal year-to-date New Station fund, Apparatus fund, and Grant Training fund expenses totaled \$0.00 with fund balances \$467,214.01, \$551,986.68, and \$0.37, respectively. Chief Turbeville explained that income over the past month included property taxes and strike team reimbursements.

6. **CONSENT CALENDAR:** **A motion was made and seconded (Bosworth/Stewart) to approve the warrants. All ayes.**

7. **CHIEF'S REPORT:** The Chief's Report (see attached) was presented by Chief Marshall Turbeville.

8. **PRESIDENT'S REPORT:** Paul Bernier had nothing to report.

9. **REPORT FROM THE GEYSERVILLE FIREFIGHTER EMPLOYEE ASSOCIATION (GFEA):** No report.

10. **REPORT FROM THE GEYSERVILLE VOLUNTEER FIREFIGHTERS' ASSOCIATION (GVFA):** Fred Peterson announced that Joe Stewart is the new President, Stephen Stroud is Vice President, Andrew Wallace is Treasurer, and Nathan Boorstein is now the Secretary. The GVFA discussed Associate Membership. The air

support breathing apparatus is on track. Rob Stewart asked what the current financial status of the GVFA is; Fred Petersen gave him a summary.

11. CORRESPONDENCE: There was a letter from South County Fire Protection District thanking the efforts of the fire department during the Valley Fire.

12. OLD BUSINESS:

- a. District Expansion & Consolidation: Chief Turbeville said that he has met with both the County, and James Gore, and there are conflicting reports on the status of our negotiations. A discussion followed on Knight's Valley Fire's status, and how the District could serve it in the case of annexation.
- b. Solar Panel Committee Updates: No report.
- c. Geyserville Fire Employees Association MOU: Rob Stewart will sign the MOU with the new pay scale and start dates.
- d. Update on Labor Contract Negotiations with Cloverdale: The next step is to meet with Chief Jenkins.
- e. Plan Check and Inspection Services: This topic is on hold.
- f. Discussion of Meeting Date/Time Change: The board discussed changing the date so it would not be the same night as trainings. No date could be found that worked for everyone, so the date and time remains the same.
- g. Community Emergency Response Team: Tatsuo Okaya will work with Fred Peterson on this.
- h. Water Heater: James Tovani researched a tankless water heater. **A motion was made and seconded (Petersen/Stewart) to approve the purchase and installation of the water heater. All ayes.**
- i. County Fire Study Update: Fred Peterson said the District needs to work with Healdsburg on this. Peterson also said he wants to see a Zone 6 training. Tatsuo Okaya and Paul Bernier will be on the committee to meet with the Zone 6 chiefs.

13. NEW BUSINESS:

- a. EFS: Chief Turbeville is wondering if the Board is in favor of moving away from the County accounting system. He noted that Michael Pigoni now supports it. Harry Bosworth expressed concern about making sure the District does everything right, such as double entry books.
- b. Target Solutions: Chief Turbeville explained that Target Solutions provides a lot of the basic, mandatory training for the fire fighters. **A motion was made and seconded (Bosworth/Petersen) to approve a continued subscription to Target Solutions. All ayes.**

14. GOOD OF THE ORDER: Anneke Turbeville announced that it is time to fill out form 700s. She also noted that this is the third year of our contract with the current auditor, and the District will need to enter another contract with this company or solicit new bids this year. Rob Stewart reported that he has compiled the chief's evaluations. Chief Turbeville noted he will be at the Alexander Valley Association meeting on February 6th.

15. ADJOURNMENT OF THE MEETING: A motion was made and seconded (Stewart/Bosworth) to adjourn the meeting at 8:50 p.m. All ayes.

Minutes approved as written- Motion/Second: Rob Stewart/Tatsuo Okaya

Clerk of the Board: Anneke Turbeville

Date: 2-10-16