



GEYSERVILLE FIRE PROTECTION DISTRICT

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MINUTES OF THE BOARD OF DIRECTORS' MEETING

WEDNESDAY APRIL 13, 2016 AT 7:00 PM

At the Geyserville Fire Station #1, 20975 Geyserville Avenue, Geyserville

1. OPENING GREETING:

- Meeting called to order by President Paul Bernier at 7:00 p.m.
- Pledge of Allegiance.
- Roll Call: Harry Bosworth, Rob Stewart, Dane Petersen, and Paul Bernier were present. Fire Chief Marshall Turbeville was also present.
- Agenda Approval: **A motion was made and seconded (Stewart/Bosworth) to approve the agenda as written. All ayes.**

2. PUBLIC DISCUSSION: None.

3. MINUTES: **A motion was made and seconded (Bosworth/Petersen) to approve the March 9, 2016 and March 16, 2016 minutes. All ayes.**

4. FINANCIAL REPORT: Treasurer Dane Petersen delivered the financial report. Tonight's warrants total \$59,910.91. Fiscal year 2015/2016 operations fund expenses totaled \$580,919.31; fund balance is \$472,014.81. Fiscal year-to-date New Station fund, Apparatus fund, and Grant Training fund expenses totaled \$0.00 with fund balances \$468,029.48, \$552,950.11, and \$0.37, respectively.

5. CONSENT CALENDAR: **A motion was made and seconded (Bosworth/Petersen) to approve the warrants. All ayes.**

6. CHIEF'S REPORT: The Chief's Report (see attached) was presented by Chief Marshall Turbeville. The Board discussed the choice of Steve Gould as the Zone 6 representative for the Countywide Advisory Council.

7. PRESIDENT'S REPORT: Paul Bernier had nothing to report.

8. REPORT FROM THE GEYSERVILLE FIREFIGHTER EMPLOYEE ASSOCIATION (GFEA): Joe Stewart announced that the GFEA is waiting to hear back from District representatives regarding the MOU negotiations.

9. REPORT FROM THE GEYSERVILLE VOLUNTEER FIREFIGHTERS' ASSOCIATION (GVFA): Fred Peterson reported that Wine Country to the Rescue (WCTTR) voted to purchase a mobile ventilation prop with 2016 WCTTR funds. The GVFA voted against using WCTTR profits toward the Oddfellows Hall restoration, deciding it would be an inappropriate use of funds. The GVFA wrote a \$39,000 check to Cloverdale Fire to begin purchasing SCBAs. Chief Turbeville noted that the District should consider purchasing SCBAs in the near future to ensure it can order the same model as Cloverdale. GVFA meeting attendance has improved since dinner became a regular part of the meetings. August 6th is the Vineyard Club Picnic. Due to low firefighter attendance, it will be combined with another Vineyard Club event this year. The Chili Cook-off is on April 23rd in Windsor.

10. CORRESPONDENCE:

- a. The Kaiser insurance broker report is simply for the sake of transparency.
- b. The Board selected Sean Grinnell, Howard Wood, and Mark Freeman as FASIS candidates.

c. Rob Stewart and his guest will be attending the SCFDA meeting on April 28th.

11. OLD BUSINESS:

- a. **SOPA-34: A motion was made and seconded (Bosworth/Stewart) to approve SOPA-34 Workplace Injury Reporting Policy. All ayes.**
- b. **Transition Documents:**
 - **Anneke Turbeville noted that the Board needed to decide who the signers are and the number of signatures that will be required on Summit State Bank checks. A motion was made and seconded (Bosworth/Stewart) to have seven signers- the five directors, Treasurer Michael Pigoni, and Administrative Assistant Anneke Turbeville- for Summit State Bank, and two signatures on each check. All ayes.**
 - **The directors signed the letter of separation; Anneke Turbeville will obtain the last signature from Tatsuo Okaya. Fred Peterson noted that the name needs to be changed to Donna Dunk.**
 - **A motion was made and seconded (Bosworth/Stewart) to approve SOPA-35 GFPD Financial Policy. All ayes.**
 - **A motion was made and seconded (Bosworth/Stewart) to approve SOPA-36 GFPD Investment Policy. All ayes.**
 - **A motion was made and seconded (Stewart/Bosworth) to approve Resolution15/16-0413-01 Establishing an Alternative Depository and Authorized Transfer of Funds. Roll call vote: Stewart- aye; Petersen- aye; Bernier-aye; Bosworth- aye; Okaya-absent. Motion passed.**
 - **A motion was made and seconded (Stewart/Bosworth) to approve Resolution15/16-0413-02 Appointing a District Treasurer. Roll call vote: Stewart- aye; Petersen- aye; Bernier-aye; Bosworth- aye; Okaya- absent. Motion passed.**
- c. **District expansion and consolidation: No report**
- d. **Committee Updates:**
 - **Solar Panel: Rob Stewart reported that Tatsuo Okaya is working on a document to get Matthias on board.**
 - **Labor negotiations: Rob Stewart announced that they are considering setting money aside for retirement.**
- e. **Plan check and inspection services: Marshall Turbeville asked to keep this tabled but on the agenda.**
- f. **Community emergency response team: Fred Peterson had nothing to report. Though he thinks it is a good idea, he said it can be removed from the agenda.**
- g. **County fire study: Fred Peterson recommended keeping the pressure on.**

12. NEW BUSINESS:

- a. **Preliminary Budget: Chief Turbeville reviewed the preliminary budget.**
- b. **Audit: The audit was clean. A motion was made and seconded (Petersen/Stewart) to accept the 2014/2015 audit. All ayes.**
- c. **Purchase Request: Chief Turbeville presented his purchase proposal for a new gas monitor. He explained some of the uses for the gas monitor and its frequency of use. A motion was made and seconded (Petersen/Bosworth) to spend up to \$3000 on a new gas monitor. All ayes.**

13. ADJOURN TO CLOSED SESSION: The Board adjourned to a closed session at 8:51 p.m. to review the fire chief's evaluations, pursuant to Government Code Section 54957.

14. RECONVENE TO REGULAR MEETING: No decisions were made in the closed session. Another closed session will be held next month.

15. **GOOD OF THE ORDER:** Michael Pigoni announced that the air unit is ahead of schedule and on budget. Fred Peterson is holding a wine event at his winery to raise funds for the firefighter victims of the Valley Fire. Paul Bernier announced that he has a new grandson. Possible plaque unveiling dates were discussed.

16. **ADJOURNMENT OF THE MEETING:** A motion was made and seconded (Petersen/Bosworth) to adjourn the meeting at 9:45 p.m. All ayes.

Minutes approved as ^{amended} written- Motion/Second: Harry Bosworth / TATSUO OKAYA

Clerk of the Board: Aunelle Turbeville

Date: 5-11-16