



GEYSERVILLE FIRE PROTECTION DISTRICT

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MINUTES OF THE BOARD OF DIRECTORS' MEETING

WEDNESDAY MAY 11, 2016 AT 7:00 PM

At the Geyserville Fire Station #1, 20975 Geyserville Avenue, Geyserville

1. OPENING GREETING:

- Meeting called to order by President Paul Bernier at 7:10 p.m.
- Pledge of Allegiance.
- Roll Call: Harry Bosworth, Tatuso Okaya, Rob Stewart, Dane Petersen, and Paul Bernier were present. Fire Chief Marshall Turbeville was also present.
- Agenda Approval: Rob Stewart would like to add the solar panel project Request for Quotes to the agenda under Old Business. **A motion was made and seconded (Stewart/Bosworth) to approve the agenda with that addition. All ayes.**

2. PUBLIC DISCUSSION: None.

3. MINUTES: Chief Turbeville pointed out that Sean Grinnell is spelled with two "l"s. **A motion was made and seconded (Bosworth/Okaya) to approve the April 13, 2016 minutes with that adjustment. All ayes.**

4. FINANCIAL REPORT: Treasurer Dane Petersen delivered the financial report. Tonight's warrants total \$44,133.39. Fiscal year 2015/2016 operations fund expenses totaled \$655,723.29; fund balance is \$672,543.46. Fiscal year-to-date New Station fund, Apparatus fund, and Grant Training fund expenses totaled \$0.00 with fund balances \$468,964.61, \$554,054.91, and \$0.37, respectively.

5. CONSENT CALENDAR: Paul Bernier questioned the expense for Lavish; Chief Turbeville explained that is a monthly computer service fee. Bosworth pointed out the REDCOM warrant, wondering why we are paying them when 15/16 REDCOM expenses are to be reimbursed; Chief Turbeville explained that the County cannot pay REDCOM, so they must reimburse us. **A motion was made and seconded (Petersen/Stewart) to approve the warrants. All ayes.**

6. CHIEF'S REPORT: The Chief's Report (see attached) was presented by Chief Marshall Turbeville. He noted there were no significant calls and the roster is getting cleaned up. April was a good month for inspections. He made three job offers today for seasonal firefighter, beginning June 1st; David Dunrud, Stephen Stroud and Nathan Boorstein.

7. PRESIDENT'S REPORT: Paul Bernier announced he was impressed by the candidates and how the interviews were handled.

8. REPORT FROM THE GEYSERVILLE FIREFIGHTER EMPLOYEE ASSOCIATION (GFEA): No report.

9. REPORT FROM THE GEYSERVILLE VOLUNTEER FIREFIGHTERS' ASSOCIATION (GVFA): Chief Turbeville announced that the Department received 2nd place for chili at Windsor Day and 2nd Place in People's Choice at May Day. On June 18 there is a rib and chili cook-off in Knights Valley. May 21st is Cloverdale Fire's celebration.

10. CORRESPONDENCE:

- a. There is a letter from Healdsburg High School for the internship program.
- b. The LAFCO ballot call for a vote on the amended bylaws was discussed.

11. OLD BUSINESS:

- a. 16/17 Preliminary Budget: **A motion was made and seconded (Bosworth/Stewart) to accept the Fiscal Year 2016/2017 Preliminary Budget. All ayes.**
- b. Transition from County/EFS Update: Anneke Turbeville announced that she and Michael Pigoni met and went over bill paying and approval. Harry Bosworth wondered about acknowledgement from the letter; Anneke Turbeville said the County has not acknowledged the letter. Harry Bosworth will call the County to confirm they received the letter.
- c. Committee Updates:
 - Solar Panels- Rob Stewart reviewed the solar project Request for Quotes. Anneke Turbeville will remove the graph with outdated information. Rob Stewart set aside a site inspection date. The Board was unsure how to proceed with advertisement; Graton Fire and Michael Pigoni will be approached to determine how best to advertise the RFQ.
 - Labor Negotiations- There is a meeting May 23rd, and hopefully a new contract for the June Meeting.
- d. Plan Check: Chief Turbeville noted that the County asked for his input on the Vineman, which is an improvement.

12. NEW BUSINESS:

- a. Election Material: Anneke Turbeville reviewed what needed to be approved tonight and the candidates' statements. Harry Bosworth announced he will not be running for director in November.
- b. Boundaries Memorandum: Paul Bernier filled out the memorandum, with no changes to our boundaries.
- c. Candidate Statements Memorandum: Paul Bernier filled out this memorandum as the District has always done in the past.
- d. Consolidated Election Resolution: **A motion was made and seconded to approve Resolution 15/16-0511-01 Ordering and Election to be Held and Requesting Consolidation with the November 8, 2016 General District Election. All ayes.**
- e. REDCOM invoice and Agreement: Paul Bernier signed the REDCOM agreement, which will be submitted along with the invoice to Peter Bruland.
- f. Purchase Request: Chief Turbeville presented his purchase proposal for \$42,000 to purchase SCBAs at the same time as Cloverdale Fire. **A motion was made and seconded (Petersen/Stewart) to authorize up to \$42,000 on SCBAs at the Chief's discretion and timing. All ayes.**

13. ADJOURN TO CLOSED SESSION: The Board adjourned to a closed session at 8:38 p.m. to review the fire chief's evaluations, pursuant to Government Code Section 54957.

14. RECONVENE TO REGULAR MEETING: The Fire Chief received a satisfactory evaluation. Raises for both the Board Clerk and the Chief were discussed and approved for the new fiscal year.

15. GOOD OF THE ORDER: Anneke Turbeville asked if there were any banks the Board wished Summit State Bank to exclude from doing business with our money; there were no exclusions. Tatsuo Okaya researched website builders and Vicki Norris; this will be on next month's agenda.

16. ADJOURNMENT OF THE MEETING: **A motion was made and seconded (Stewart/Okaya) to adjourn the meeting at 9:12 p.m. All ayes.**

Minutes approved as written- Motion/Second: Dane Petersen/Rob Stewart

Clerk of the Board: Anneke Turbeville

Date: 6-8-16