



# GEYSERVILLE FIRE PROTECTION DISTRICT

20975 Geyserville Avenue • Post Office Box 217 • Geyserville, CA 95441

Phone: (707) 857-4373 Fax: (707)857-3366

## MINUTES OF THE BOARD OF DIRECTORS' MEETING

WEDNESDAY MAY 14, 2014 AT 7:00 PM

*At the Geyserville Fire Station #1, 20975 Geyserville Avenue, Geyserville*

### 1. OPENING GREETING:

- a. Meeting called to order by President Dane Petersen at 7:00 p.m.
- b. Pledge of Allegiance.
- c. Roll Call: Dane Petersen, Rob Stewart, Tim Barnard, Harry Bosworth, and Paul Bernier were present. Fire Chief Marshall Turbeville was also present.
- d. Agenda Approval: **A motion was made and seconded (Stewart/Barnard) to approve the agenda as written. All ayes.**

### 2. PUBLIC DISCUSSION: There was no public discussion.

### 3. MINUTES: **A motion was made and seconded (Bosworth/Stewart) to approve the April 9, 2014 minutes as written. All ayes.**

### 4. FINANCIAL REPORT: Harry Bosworth delivered the financial report. He reviewed last month's expenses and fund balances. Fiscal year 2013/2014 operations fund expenses totaled \$626,868.70. Fiscal year-to-date building and apparatus fund expenses remained at \$0.00. Grant Training fund expenses totaled \$5,445.23. Fund balances as of April 30<sup>th</sup> are as follows: Operating Fund \$1,052,228.81; Apparatus Fund \$273,265.05; Station Fund \$6,702.98; and Grant Training Fund \$2,973.69. Though we have overspent in some subobjects, we are under in others, so overall the District is in good shape with two months left. The bill for 6140 has not yet been paid; there were problems with the ERG sensor for the cooling system.

### 5. CONSENT CALENDAR: The warrants for April were reviewed and discussed. Anneke Turbeville noted that there is one claim to be signed which was not included in the packet- uniform expenses for Andrew Wallace. **A motion was made and seconded (Stewart/Barnard) to approve the warrants including the additional claim for Andrew Wallace. All ayes.**

### 6. CHIEF'S REPORT: The Chief's Report was included in the Agenda Packet. Chief Turbeville reviewed the highlights of the report. He answered questions on Nick Munsell's Eagle Scout project: landscaping Station 2. It was noted that the fence to the adjoining property is in need of replacement; Rob Stewart will talk to the owner and see what his replacement plans are.

Five volunteer candidates are scheduled for interviews this month. One candidate lives locally and the rest, including Darren Stroud's brother, would be brought on as Out of District Volunteers.

Chief Turbeville reported that none of all the potential volunteer names gathered during the AVA meeting, developed into anything.

**PRESIDENT'S REPORT:** Dane Petersen summarized a letter from the Dry Creek Rancheria stating they do not have the funds to make their April donation to the District. He also received an ISO letter, but Marshall Turbeville explained that ISO has already made a visit. He noted that the District was lacking in pump test records, but will have a year to improve its ratings. Harry Bosworth noted that he has added hydrants and a well since the last visit, which should help the District with its score.

### 7. REPORT FROM THE GEYSERVILLE FIREFIGHTER EMPLOYEE ASSOCIATION (GFEA): No report.

8. **REPORT FROM THE GEYSERVILLE VOLUNTEER FIREFIGHTERS' ASSOCIATION (GVFA):** Joe Stewart had nothing to report. Rob Stewart wondered if there had been any discussion in the GVFA about paying for solar upgrades. Joe Stewart said it has not been brought to the Association.

Dane Petersen spoke to Rody Jonas about the solar panels; Jonas suggested allowing someone to pay for the project and lease it back to us, enabling that person to collect deductions. Dane Petersen offered to look into this further.

Other projects on Rob Stewart's wish list include a new roof for the kitchen and a small kitchen upstairs. Joe Stewart will bring up the kitchen and covered patio idea at the next GVFA meeting to get a feel for priorities and willingness to contribute.

9. **CORRESPONDENCE:** No correspondence.

10. **OLD BUSINESS:**

- a. Strategic Planning: Tim Barnard needs a copy of the plan. Rob Stewart said the plan is complete and it is up to the District to work on the goals.
- b. Expansion and Consolidation: The draft MSR has been presented, but Citygate needs additional information and the plan is being revised. There is also a county-wide MSR going on, so it is uncertain how that will affect the Zone 6 MSR.
- c. 100-Year Anniversary Committee: Tatsuo Okaya was not present to give report.
- d. Solar Panel Committee Update: See above comments under GVFA report.
- e. Sonoma Clean Power: The District was switched to Sonoma Clean Power by default; this item can be removed from the agenda.
- f. Employee Negotiations: Harry Bosworth and Rob Stewart have not yet met. Rob Stewart pointed out that the contract expires December 31<sup>st</sup>, but the GFEA wants to start on July 1<sup>st</sup>, which leaves a six month gap. Rob Stewart would like to extend the current contract to July 1<sup>st</sup> to cover that six month period. Carlos Mendez said this needs to be discussed during a negotiation meeting; Rob Stewart said they don't want to use up meetings since they limited to the number of meetings they can have. Carlos Mendez will contact Richard Reed on how to proceed.
- g. Election Resolution: **A motion was made and seconded (Bernier/Stewart) to approve Election Consolidation Resolution 13/14-051401. All ayes.**
- h. 2014/15 Preliminary Budget: The preliminary budget was presented and discussed. **A motion was made and seconded (Bosworth/Barnard) to approve the 2014/15 Preliminary Budget. All ayes.** Each budget summary page (Geyserville Fire, New Station, Apparatus, Grant Training) was approved unanimously.
- i. New County Accounting System Enterprise Financial System (EFS): Chief Turbeville was given the go-ahead to move forward with new payroll processing and in-house bookkeeping.

11. **NEW BUSINESS:**

- a. FESC: Rob Stewart explained that he would like to use Brian Elliott for employee negotiations, assistance with consolidation/expansion issues, financial review and general District business. The contract was not included in agenda packets, so the directors wish to spend the next month reviewing

it. **A motion was made and seconded (Bosworth/Barnard) to table this until next month. All ayes.**

b. Seasonal Firefighters: Chief Turbeville proposed hiring two seasonal firefighters to start June 1<sup>st</sup>. Seasonals would work a twelve hour day, with nights covered by stipend and OOD Firefighters. He is still unsure of additional costs, such as overtime and health benefits, that could arise; he will look into these issues further. **A motion was made and seconded (Bosworth/Bernier) to give the Fire Chief permission to hire two seasonal firefighters. All ayes.**

c. Reach for Life Membership: Anneke Turbeville pointed out that the cost of membership increased from \$25 to \$55. Harry Bosworth reviewed the contract and pointed out the many disclaimers. It was determined that no one has needed this membership, and that Reach will respond to an emergency regardless of membership status. **A motion was made and seconded (Stewart/Bosworth) to suspend Reach membership. 4 ayes, 1 absent (out of the room). Motion passed.**

d. Purchase Proposals: Chief Turbeville explained that flow testing is an annual requirement. **A motion was made and seconded (Bosworth/Barnard) to approve spending of up to \$2700 for SCBA annual flow testing. All ayes.** Captain Stewart advised the Board that the petrogen cutting torch is safer and can be refilled by ourselves. The torch is part of the District's rescue cache. **A motion was made and seconded (Stewart/Barnard) to approve up to \$2800 for the portable petrogen cutting system. 3 ayes, 2 nays. Motion passed.** Chief Turbeville explained that the headsets in 6181 are getting worn out and need replacing. He wants to replace four headsets and add a fifth. He noted that the price does not include sales tax. **A motion was made and seconded (Barnard/Bernier) to approve \$2975 plus sales tax for headsets in 6181 if there is money left in the budget at the end of the year. All ayes.**

12. **GOOD OF THE ORDER:** Harry Bosworth announced that cemetery clean up day is the Sunday before Memorial Day. You can come and kill snakes and drink beer. Rob Stewart apologized that he was unable to attend the Open House- he was working.

**A motion was made and seconded (Bosworth/Barnard) to adjourn the meeting at 8:32 PM. All ayes.**

Minutes approved as written- Motion/Second: Paul Bernier/Harry Bosworth

Clerk of the Board: Anneke Turbeville

Date: 6/11/14