



GEYSERVILLE FIRE PROTECTION DISTRICT

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Board of Directors:
Michael Pigoni
Robert Stewart
Rick Groff
Harry Bosworth
Tim Barnard

MINUTES OF THE BOARD OF DIRECTORS' MEETING WEDNESDAY, FEBRUARY 10, 2010 AT 7:00 P.M.

At the Geyserville Fire Station #1, 20975 Geyserville Avenue, Geyserville

1. OPENING GREETING

- A. Meeting called to order by President Michael Pigoni at 7:00 P.M.
- B. Pledge of Allegiance
- C. Agenda Approval: President Pigoni noted that Kelly Weaver was present to do a presentation on the audit, as recorded in *Item 5-B* of the agenda. Michael Pigoni recommended moving the presentation to immediately follow *Item 3 Minutes* of the agenda. **A motion was made and seconded (Stewart/Groff) to approve the agenda with *Item 5-B & -C* moved up to immediately follow *Minutes*. All ayes.**
- D. Roll Call: Michael Pigoni, Tim Barnard, Rob Stewart, Harry Bosworth, and Rick Groff were present. Chief Pigoni was also present.

2. PUBLIC DISCUSSION

No public discussion.

3. MINUTES

A motion was made and seconded (Barnard/Bosworth) to approve the Minutes of the Board of Directors' Meeting for January 13, 2010. All ayes.

5. CONSENT CALENDAR

- A. January warrants were discussed later, after approval of audit and review of January financials.
- B. President Michael Pigoni introduced and turned the floor over to Kelly Weaver. Kelly Weaver began by reviewing the financial statements of the audit, stating that the District was given an unqualified opinion. She then focused on the management letter, which she explained is a tool for the Board and management. Weaver stated that her main emphasis was evaluating internal control. She went over some problem areas, such as duplicate payments, receivables accounted for in the wrong fiscal year, and an outdated list of authorized signers. She suggested more internal control and Board oversight.

GATEWAY TO THE GEYSERS

- C. After a brief discussion of the audit and questioning of Kelly Weaver, the Board agreed to approve the audit. **A motion was made and seconded (Stewart/Barnard) to approve the Fiscal Year 08/09 Audit. All ayes.** After Board approval, Kelly Weaver left the meeting.

4. FINANCIAL REPORTS

The current financial reports from the County and bookkeeper Jeanne Davis were reviewed. Fiscal Year 09/10 Operations Fund expenses for the month ending December 31st were \$33,507.19, plus \$7,219.92 in payroll tax deposits. Grant Training Fund expenses were \$255.07 and Building Fund expenses were \$188,334.27. Year-to-date Operations Fund expenses for the fiscal year 09/10 were \$331,065.57; year-to-date Building Fund expenses for the fiscal year 09/10 were \$188,334.27, and Grant Training Fund expenses for the fiscal year were \$30,698.37.

5. CONSENT CALENDAR

Discussion and agreement of transfer of \$200,000.00 of Operating Fund cash to New Building Fund, and \$150,000.00 of Operating Fund cash to Apparatus Fund.

Warrants for the month of January were reviewed and approved. **A motion was made and seconded (Groff/Stewart) to approve the January warrants. All ayes.**

6. CHIEF'S REPORT

Fire Chief Paul Pigoni reported the following:

- There were 48 calls in 2010, (36 calls in the last month).
- Prevention continues with ongoing inspections.
- There is one water tender operator, twenty-nine active firefighters, and seven new trainees who recently starting the academy.
- All apparatus are in service, except 6172, which has a pumping issue.
- The Department will be spending the next couple of months planning for the bus crash training in May or June.
- Bruce Johnson of the Thunderbird Ranch has been in contact with the Chief. He was involved with the original Station 2 agreement at the beginning with Doc Benjamin, and is currently researching the situation.
- The AVA meeting is coming up on Saturday, and Chief Pigoni asked the Directors if they had anything they would like the Chief to bring up at the meeting.

8. CORRESPONDENCE

No correspondence for this month.

9. OLD BUSINESS

The status of Station 2 was discussed above, in Chief's Report. **A motion was made and seconded (Groff/Barnard) to table the discussion of the status of Station 2 until March's Board meeting. All ayes.**

10. NEW BUSINESS

No new business.

11. GOOD OF THE ORDER

Fire Chief Pigoni announced that Randy Collins submitted his June 30th retirement, and added that the Healdsburg Police Chief is also retiring. Chief Pigoni reported that the City is considering combining the two positions.

12. ADJOURNMENT OF THE MEETING

A motion was made and seconded (Barnard/Bosworth) to adjourn the meeting at 7:35 P.M. All ayes.

Minutes approved as written- Motion/Second: _____

Clerk of the Board: _____

Date: _____